



## MINISTRY OF LANDS & MINERAL RESOURCES

iTaukei Trust Fund Board Complex, Nasese, Suva | P O Box 2222, Government Buildings, Suva, Fiji |  
| Ph: (679)3313555 | Fax: (679) 3239754 | Website: www.lands.gov.fj |

### JOB/EMPLOYEE APPLICATION FORM

#### CHECKLIST:

<input type="checkbox"/>	Covering letter addressing the knowledge, experience, skills and abilities as advertised
<input type="checkbox"/>	Updated curriculum vitae
<input type="checkbox"/>	Certified copies of transcripts
<input type="checkbox"/>	Certified copies of relevant training certificates

#### Vacancy Details

Vacancy No: <input type="text"/>	Vacancy Title: <input type="text"/>
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#### (A) Applicant's Details

Title : <input type="text"/>	Full Name: <input type="text"/>
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*As it appears on your birth certificate*

Date of Birth:	<input type="text"/>	<input type="text"/>	<input type="text"/>	Gender:	<input type="text"/>	<input type="text"/>
	DD	Month	Year		Male	Female

Phone: <input type="text"/>	Email address: <input type="text"/>
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Residential Address: <input type="text"/>
Alternative Address: <input type="text"/>

PROFESSIONAL REFEREES: (One Referee must be your Recent Supervisor)		
	Referee 1: Recent Supervisor	Referee 2
Name	<input type="text"/>	<input type="text"/>
Position	<input type="text"/>	<input type="text"/>
Organization	<input type="text"/>	<input type="text"/>
Email address	<input type="text"/>	<input type="text"/>

#### (B) DECLARATION AND AUTHORISATION

- I hereby declare that all information provided in this application and accompanying documents are true and correct and that I am a genuine applicant for the identified position applied.
- I am willing to show the original copies of documents upon demand.
- I have not been made bankrupt, entered into a composition with my creditors or been disqualified as a director. I do not have any business investment/dealing in the field relating to this post.
- I am applying for the identified position as I am under 55 years of age, am in good health status and able to undertake the requirements of the position.
- I have not been charged with a criminal offense nor any police convictions to date.
- I hereby authorize the Department/Ministry to make suitable enquiries to verify and confirm information provided in my application should it require.
- I understand that if the application is incomplete or incorrect information has been provided, the Ministry has a right to automatically disqualify my interest for the position applied.

I hereby confirm that all information given by me on this form is correct and true for the role applied.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_